

# YOUR JOURNEY



STARTS HERE



The Radclyffe School  
"Working Together for Excellence"

DID YOU KNOW THAT AT THE RADCLYFFE SCHOOL, OUR STUDENTS SPEAK OVER 35 DIFFERENT LANGUAGES? HOW MANY CAN YOU FIND HERE?

HELLO!

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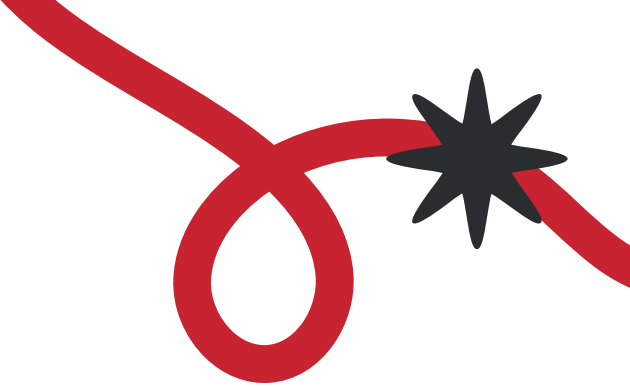
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WATCH OUR TRANSITION VIDEO  
HERE AND SEE WHAT LIFE AT THE  
RADCLYFFE SCHOOL IS REALLY LIKE!



# Welcome to The Radclyffe School



We are very pleased that you will be joining us in September and will become part of our school community.

Starting secondary school is an exciting milestone and the beginning of many new opportunities and experiences. We know that many students arrive feeling both excited and nervous, but you will quickly become part of our welcoming community, make new friendships and grow in confidence and independence.

Over the next five years, you will study a wide range of subjects taught by specialist teachers, helping you to develop new knowledge, skills and interests. Alongside your lessons, there will be many opportunities to get involved in clubs, sports, performances, trips, competitions and leadership activities, allowing you to discover new talents, challenge yourself and make lasting memories.

At our school, we want every student to feel known, valued and supported as an individual. Our staff are committed to helping you settle in quickly and feel part of the school from your very first day.

Through our Personal Learning Guide system, daily Welcome and Wellbeing time, Year Team support and pastoral guidance, you will build strong relationships with staff and other students who will support and encourage you throughout your journey with us.

We are extremely proud of the positive and inclusive community we have created here at The Radclyffe School. Our motto, "Working Together for Excellence", reflects the importance we place on teamwork, respect, kindness and ambition, helping every student to achieve their best and make the most of every opportunity available to them.

We look forward to welcoming you in September as you begin this exciting new chapter at The Radclyffe School.

**Mr J Cregg**  
Headteacher



The school is ambitious for all pupils. Staff are determined that all pupils, including those with SEND, gain the knowledge and skills they need to thrive in their future lives.



- Ofsted, 2024

# All about Transition

My name is Miss Whybrow and I lead on **Transition** at our school. My role is to make sure your move to secondary school is as smooth and positive as possible. I work closely with your primary schools so that we can begin to understand how best to support you before you arrive.

This booklet has been created to help you prepare for your move to Year 7. It will give you key information about what to expect, what school life will be like, and the support that will be in place to help you settle in quickly and confidently.

We hope it will also help answer some of the questions you may already have.

Starting secondary school is a big step, and it is completely normal to feel a mix of excitement and nerves. You will be supported every step of the way as you settle in, build confidence and get used to your new routines.

On your Induction Day, you will experience life at The Radclyffe School for the first time.



You will meet staff, spend time with other students in your year group, and take part in activities that will help you get to know your new school and feel more confident about starting in September.

By the time you join us, you will already recognise familiar faces and feel more prepared for your first day.

We are really looking forward to meeting you and helping you settle into secondary school life.

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**Miss M Whybrow**  
Associate Assistant  
Head: Transition

A handwritten signature in black ink, appearing to read 'm whybrow'.





# Key members of staff



**Mr Lunt**

Year Manager for Year 7

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**Miss Dalton**

Assistant Year Manager for Year 7

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**Miss Whybrow**

SLMT Liaison for Year 7

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Each year group has a dedicated Year Manager and Assistant Year Manager who will support you throughout your five years at The Radclyffe School.

Their role is to help you settle in, feel confident in school and take responsibility for your learning and behaviour as you progress through each year group.

Year Managers and Assistant Year Managers are available to support students throughout the school day. Because they are not in the classroom teaching, they are able to respond quickly to any concerns or issues that may arise and make sure you get the right help at the right time. They also work closely with teachers, families and other professionals to support your progress and wellbeing.

Above all, their focus is to make sure you feel safe, supported and ready to learn every day, so you can make the most of your time at The Radclyffe School and achieve your best.



# Personal Learning Guides

Every student is part of a PLG team, led by a Personal Learning Guide who will support, guide and encourage you throughout your time here. You will stay in the same PLG, helping you build strong relationships and feel part of a familiar, supportive group.

Each morning you will meet your PLG for Welcome and Wellbeing before lessons begin. This is a chance to check in and start the day feeling calm, organised and ready to learn.

The Personal Learning Guides for our new Year 7 will be:

Group	PLG	PLG
1	Miss Berry	Mrs Weaver/Mrs Corr
2	Mrs Brocklehurst	Mrs Nolan
3	Mr Brown	Miss Mubin/Mr Armitage
4	Mrs Coope	Miss Jhannath
5	Mrs Lucas	Miss Begum/Mrs Wilson
6	Mrs Manning	Mr Finc
7	Mr Mellor	Miss Rumi
8	Mr Roberts	Mrs Maddock
9	Mr Shakir	Miss Bowering
10	Mrs Glover	Miss Colderley/Mrs Standring





# Vision and Values

Our mission is to be a caring, safe and supportive learning community where every student is encouraged to achieve their personal best. Our core values are **Respect**, **Excellence** and **Kindness**, which shape everyday life at The Radclyffe School.

We believe in “Working Together for Excellence”. This means students, staff and families work together to help everyone feel confident, valued and ready to succeed. We want you to feel proud of your achievements and supported to develop the knowledge, skills and confidence needed for the future.

You will study a broad and ambitious curriculum taught by specialist teachers, giving you the opportunity to explore new subjects, discover your strengths and challenge yourself both inside and outside the classroom. Alongside your learning, you will also develop important qualities such as resilience, independence and responsibility.

We are proud to be a ‘Rights Respecting School’, where students learn about their rights and the importance of respecting others. Together with students, we have created our ‘Five Respects’, which help everyone understand how we work together to make school a safe, welcoming and successful place for all.

At The Radclyffe School, positive relationships are at the heart of our community so that every student feels known, supported and able to thrive throughout their journey with us.



**RESPECT**



**EXCELLENCE**



**KINDNESS**

# The Five Respects

## R1

Speak Respectfully



we speak politely to staff and other students



we think before we speak and speak when it is appropriate



we speak to others as we would like to be spoken to

## R2

Behave Respectfully



we do as we are asked and listen carefully



we show that we are ready to learn and wear our uniform correctly



we show consideration for others when moving around the school

## R3

Respect your School Environment



we have pride in our school and do not litter



we are in the right place at the right time, including during social times



we follow the rules when using specialist equipment like in science labs or sports

## R4

Respect Your Own Learning



we take responsibility for our learning and ensure homework is completed



we arrive on time with the correct equipment ready for the day ahead



we work to the best of our ability, and ask for help if we need it

## R5

Respect the Learning of Others



we value other people's ideas, contributions and values



we all help to create a positive learning environment



we cooperate with and support our fellow students

# The School Day

## The daily timings

<b>8.30 - 8.50am</b>	Welcome and Wellbeing
<b>8.50 - 9.50am</b>	Period 1
<b>9.50 - 10.50am</b>	Period 2
<b>10.50 - 11.10am</b>	<b>Break</b>
<b>11.10 - 12.10pm</b>	Period 3
<b>12.10 - 1.10pm</b>	Period 4
<b>1.10 - 2.00pm</b>	<b>Lunch</b>
<b>2.00 - 3.00pm</b>	Period 5

Each day has five 60 minute lessons. Lessons are organised over two weeks, so in each two weeks students will have 50 lessons, including subjects you might not have done before!

Break time comes after period 2, which is your second lesson of the day. Lunchtime is after period 4. During your breaks you can spend time with friends, visit Café Mojo and eat, top up your water bottle, go to the bathroom, and get prepared for your next lesson.

Between each lesson and at the end of break and lunchtimes, you will hear the school bell and some music. By the end of the music, you should be at your next lesson, ready to learn.

Café Mojo is open for Breakfast Club from 8am. Students should arrive at school no later than 8.20am when the Student Entrance opens, so that they have time to organise themselves and be punctual for the start of the school day.

Mornings start with Welcome and Wellbeing with your Personal Learning Guide (PLG). They will take the register, help you settle in to the day, and provide important information and guidance.

Every morning we hold an assembly for a particular year group. Usually, Monday starts with Year 11, then Year 10 on a Tuesday, Year 9 on a Wednesday, Year 8 on a Thursday and Year 7 on a Friday.



# Equipment

We encourage all students to develop positive habits and strong organisation skills from the very start, helping them to feel confident, prepared and ready to succeed each day.

To help you stay organised, you should bring a school bag every day so that you can carry everything you need for your lessons. You will also need the correct equipment each day, including a pencil case with pens, pencils, a ruler, eraser and pencil sharpener. A calculator and other maths equipment, such as compasses and protractors, can be purchased through the Maths faculty if needed.

Your exercise books are an important part of your learning and revision, so we encourage you to look after them carefully and use them to revisit your work. If you miss lessons through absence, you should catch up on any missed work, and remember that your teachers are always there to help if there is something you do not understand.



A **school bag** large enough to fit a PE kit and school books. A school bag is **compulsory**.

A set of **black, blue and red pens**. Black pens for classwork and coloured pens for assessment and improvement.

Multi-pens are a popular way to accommodate this.



**Pencils, sharpener and a geometry set** to ensure preparation with specialist equipment.



A **scientific calculator** for use in a range of subjects.



# School Uniform

The Radclyffe School uniform must be worn not only during school hours, but whilst travelling to and from school and on all other school occasions. It includes:



**Black blazer with the school logo**, which must be worn at all times.

**Black tailored school trousers** (not skinny fit or flares) or a **black school skirt** (at least knee length without a split hem).

**Plain white shirt or blouse** that is tucked in at all times, and has a collar for the **school tie**.

**Black v-neck pullover jumper with red stripe** around the neck. This may be worn under the blazer but not instead of. This is *optional*.

Plain black, grey or white socks, or black or skin coloured tights.

**Low heeled plain black shoes.** Shoes with coloured soles or markings, sandals, trainers or canvas shoes are not acceptable.

**A school bag.**

## Compulsory PE kit:

Unisex red polo shirt with school logo

Plain black shorts

Black tracksuit bottoms (or plain black sports leggings for girls)

Trainers (football boots for football/rugby)

## Optional PE kit:

Black sweat top for outdoors with school logo

Black tracksuit top with school logo

Plain sports hijab



A plain black headscarf is allowed.

Any items which are not part of our policy will be confiscated.

Footwear extending above the ankle is only acceptable for journeys to and from school in poor weather. Students must change into approved footwear in the school buildings.

Earrings, jewellery and false nails are not permitted. Make up is not to be worn.

Coats must not be worn in classrooms. Zipped or pull over hoodies, football shirts, leather jackets or coats with large emblems are not acceptable.

Exaggerated hair styles and colours will not be permitted e.g. shaved patterns or lines or unnatural hair colours.

No flare or skinny trousers and no fitted skirts



No hoodies or cargo style trousers





# Travelling to school



## School Bus

The 875 is operated by the Bee Network, and is our dedicated bus service that stops at school



## Walking to School

Check your route beforehand and allow plenty of time to travel safely and arrive calmly and on time



## Cycling to School

We provide secure, on-site bicycle racks for use throughout the day



## Local Bus Routes

We have bus stops within walking distance, including the 59, the 181 and the 192

We are fortunate to be located in an area that is easy to access, whether students travel independently or with family. Many of our pupils walk, cycle or use public transport each day, and our location makes these options straightforward and convenient. We encourage students to travel to and from school in a way that reflects our values, showing consideration for others, the local community and their own safety.

For those travelling by car, we ask parents and carers to be mindful of the local community, particularly during busy drop-off and collection times. Parking considerately and avoiding congestion near the school gates helps ensure the safety of all students and our neighbours.

Where possible, we encourage families to consider walking or using public transport as a safe and sustainable alternative.



Students need an iGo card from TfGM to access concessionary bus fares!

# Café Mojo

Café Mojo is our school dining room and is open at break and lunchtime every day. There is lots to choose from, including hot meals, breakfast items, jacket potatoes and pasta pots, as well as sandwiches, salads, baguettes, fruit and sweet treats. A range of drinks, including bottled water and fruit juices, is also available, with food freshly prepared on site each day.

Café Mojo is cashless, so all students will need a ParentPay account. When you buy food or drinks, you simply use the fingerprint scanner and the cost is taken from your account balance. Don't worry, we will help your family get everything set up before you start with us.

You are also welcome to bring a packed lunch from home. All food should be eaten in Café Mojo as the designated dining areas, and students are not allowed to leave the school site at lunchtime.

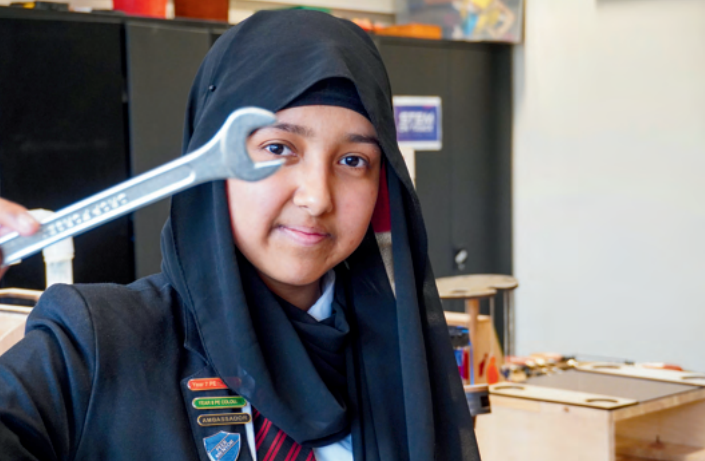
We also offer a breakfast club for students arriving at school from 8am. A free breakfast will be available in Café Mojo where students can sit with staff and other students to start their day well prepared. We will ask your family to let us know if this is something you would like to attend.

you could be enjoying...



# Clubs

Take part  
in...



Sports and Gym

Mindfulness

Drama

STEM

Poetry and Debate

Design

Music

Creative Writing

Board Games

Arts and Crafts

# The Cranmer Education Trust

The Radclyffe School is part of the Cranmer Education Trust, which is a group of schools working together across Oldham and Rochdale.

Being part of a wider family of schools means that you will benefit from shared expertise between teachers, as well as staff training and development that helps us continue to improve what we offer in the classroom.

It also helps to create more opportunities for you beyond your lessons, including trips, events and activities that are organised across Trust schools. This means you may sometimes work with or meet students from other schools within the Trust too.

It can also help you to become aware of future post-16 opportunities, including Blue Coat Sixth Form, which some students choose to consider when they reach that stage.

The Trust's aim is to help every young person achieve well, make strong progress and be successful in school and beyond, while also supporting you to develop important qualities such as respect, responsibility and kindness.



 The Radclyffe School  
"Working Together for Excellence"

**Proud to be part  
of the Cranmer  
Education Trust**

 Cranmer  
Education Trust

# ADVICE FROM OUR STUDENTS

WE ASKED SOME OF OUR CURRENT STUDENTS TO TELL US WHAT THEY WERE WORRIED ABOUT WHEN THEY WERE ABOUT TO START SECONDARY SCHOOL. HERE THEY ARE, ALONG WITH SOME HELPFUL ADVICE!

## GETTING LOST AROUND THE SCHOOL OR NOT FINDING MY CLASSROOM

Staff members are placed around the school between lessons, at breaks and at lunchtimes, and they will help you find your way.



Inaayah - Year 7

## BEING LATE

Music plays between each lesson and at the end of break and lunchtime, and you know that by the time it ends you need to be in your classroom.

## WHEN ARE BREAKTIMES?

The first break time is after period 2, so that's at 10:50am for 20 minutes. Lunch time is then at 1:10pm, for 50 minutes, until 2:00pm.

## MAKING NEW FRIENDS

Everyone is in the same position on day one and you will find people easily and naturally! You can join clubs and leadership teams which help you to meet new people with similar interests.

## HOMEWORK

Try to do your homework as soon as it is set so that it is easier to keep on top of. Ask for help if you need it.

## WHAT IF I NEED HELP?

Everyone is there to help you if you need it. You can speak to your PLG, your teacher, your Year Manager (they have their own offices which are easy to find), other students, or visit the Learning Mentors during break or lunchtime for any extra support.



Luke - Year 8

## BATHROOMS

There are plenty of bathrooms around the school. There are even dedicated toilets for Year 7, which is really helpful as you get used to school.



SCAN THE QR CODE TO READ MORE  
ABOUT TRANSITION TO THE  
RADCLYFFE SCHOOL



**Respect**  
**Excellence**  
**Kindness**



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PROUD TO BE PART OF  
**Cranmer**  
Education Trust