



The Radclyffe School

“Working Together for Excellence”

26th September 2014

Dear Parent / Carer

I am writing to remind you that **school will close to students at the end of the day on Friday 3rd October and re-open on Wednesday 8th October.** Tuesday 7th October is a designated staff training day.

Our efforts to improve student punctuality have proved to be successful. Once again we are increasing the challenge to our students and **from Wednesday 8th October, The Students' Entrance doors will be locked at 08.35.** Students who arrive late will be issued with a Late Card which they will present to their Period 1 teacher. These students must attend a Punctuality Data Collection session at morning break. This data will be analysed and used to support those students whose poor punctuality is having a negative impact upon their learning. When a student's punctuality fails to improve, following intervention, we will be inviting parents/carers into school to agree a support plan.

With your support I look forward to another successful year for your child at The Radclyffe School.

Yours sincerely

H.S. Hayer

H S Hayer
Headteacher

Hunt Lane, Chadderton, Oldham OL9 0LS

Tel: 0161 622 3200 Fax: 0161 633 2183

e-mail: admin@theradcliffeschool.co.uk

www.theradcliffeschool.co.uk

Headteacher: Mr H.S. Hayer B.A., M.A. (Ed.)

Deputy Heads: Mrs S. Webb B.Ed. Mrs J. Wernick B.Ed.

Chair of Governors: Mr J. Greenwood

A High Performing Specialist School



Specialist Schools
and Academies Trust
EXCELLENCE AND DIVERSITY

